

2020-2021

SOFE PUBLICATIONS SCHEDULE

InSIGHT Newsletter

AUG/SEPT/OCT – InSIGHT

- Aug.10 – Deadline for articles and information submission to SOFE headquarters
- Aug. 17 – First draft to Chair for review
- Aug. 21 – Page proof completed and send draft to Committee to review
- Aug. 24 – Committee Orientation Call**
- Aug. 28 – Committee Chair approval
- Aug. 31 – InSIGHT posted to website

NOV/DEC/JAN – InSIGHT

- Oct. 19 – Deadline for articles and information submission to SOFE headquarters
- Oct. 26 – First draft to Chair for review
- Oct. 30 – Page proof completed and send draft to Committee to review
- Nov. 6 – Committee Chair approval
- Nov. 9 – InSIGHT posted to website

FEB/MAR/APR – InSIGHT

- Jan. 18 – Deadline for articles and information submission to SOFE headquarters
- Jan. 25 – First draft to Chair for review
- Jan. 29 – Page proof completed and send draft to Committee to review
- Feb. 5 – Committee Chair approval
- Feb. 8 – InSIGHT posted to website

MAY/JUN/JUL – InSIGHT

- April 19 – Deadline for articles and information submission to SOFE headquarters
- April 26 – First draft to Chair for review
- April 30 – Page proof completed and send draft to Committee to review
- May 7 – Committee Chair approval
- May 10 – InSIGHT posted to website

The Examiner Magazine

Fall – The Examiner

- Sept. 14 – Deadline for article submission**
- Sept. 21 – Committee Call to select Articles and assign QA preparation**
- Sept. 25 – Chair send selected Articles and QAs to headquarters
- Oct. 2 – First draft to Chair for review
- Oct. 9 – Page proof completed and send draft to Committee to review
- Oct. 16 – Committee Chair approval
- Oct. 19 – The Examiner posted to website

Winter – The Examiner

- Nov. 9 – Deadline for article submission**
- Nov. 16 – Committee Call to select Articles and assign QA preparation**
- Nov. 20 – Chair send selected Articles and QAs to headquarters
- Dec. 4 – First draft to Chair for review
- Dec. 11 – Page proof completed and send draft to Committee to review
- Dec. 18 – Committee Chair approval
- Dec. 21 – The Examiner posted to website

Spring – The Examiner

- Mar. 8 – Deadline for article submission**
- Mar. 15 – Committee Call to select Articles and assign QA preparation.**
- Mar. 19 – Chair send selected Articles and QAs to headquarters
- Mar. 26 – First draft to Chair for review
- April 2 – Page proof completed and send draft to Committee to review
- April 9 – Committee Chair approval
- April 12 – The Examiner posted to website

Summer – The Examiner

- May 31 – Deadline for article submission**
- June 7 – Committee Call to select Articles and assign QA preparation**
- June 11 – Chair send selected Articles and QAs to headquarters
- June 25 – First draft to Chair for review
- July 2 – Page proof completed and send draft to Committee to review
- July 9 – Committee Chair approval
- July 12 – The Examiner posted to website