



**SOCIETY OF FINANCIAL EXAMINERS**

## **PROCTOR'S OATH**

As the Proctor for the examination I certify the following:

- I am a Certified Financial Examiner in good standing with the Society of Financial Examiners, or I have been duly authorized, in writing, to administer this examination by SOFE.
- I will be present during the entire course of the test to help maintain the integrity of the testing environment.
- I will be actively paying attention to the actions taken by the candidate , including from time to time actively observing and/or walking by the candidate to verify they are only on the Test.com site and are not using other online or physical copy sources for assistance during the test.
- I have verified that the candidate did not bring any notes or other electronic devices (including a smart phone/watch) into the testing area other than a non-phone/watch based standard calculator.
- All notes taken by the candidate during the examination will be collected from the candidate, after the examination, and properly disposed of (shredded).
- In order to maintain the reputation of the designation, I will be diligent to prevent and, if necessary, report any form of cheating during the test.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_